



Send to:
 Mason Recreation
 4400 University Dr. 1G6
 Fairfax, VA 22030
 The RAC, 1109

Club Sports SGR Deposit Form

Use for: Depositing all self-generated revenue including, dues, fundraising, event fees, etc.

Instructions: Submit completed, signed Club Sports SGR Deposit Form to the Club Sports office (RAC 1109).

Additional information: Receipts must be issued to each individual that SGR is collected from.

DEPOSIT INFORMATION:				DEPOSIT DETAILS:	
Name	G#	Amount	Type	SGR Title:	
		\$		_____	
		\$		Date collected: ____/____/____	<i>*NOTE: Deposit processing may take up to 15days</i>
		\$			
		\$		Description: _____	
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		\$		_____	

*Attach additional information form if needed

DEPOSIT TOTALS:	CLUB INFORMATION:						
<p>Please specify deposit type:</p> <p>Cash: _____ (Amount)</p> <p>Check: _____ (Amount)</p> <p>Total Amount to Deposit: _____ (Amount)</p> <p><i>*NOTE: Deposit processing may take up to 15days</i></p>	<p>Club Name: _____</p> <p>Org Number: <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; text-align: center;">4</td> <td style="width: 20px; text-align: center;">8</td> <td style="width: 20px; text-align: center;">1</td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> <td style="width: 20px;"></td> </tr> </table> _____</p> <p>Officer's Name: _____</p> <p>Officer's Email: _____ @masonlive.gmu.edu</p> <p>Officer's Telephone: _____</p>	4	8	1			
4	8	1					

Club Officer's Signature	Print Name	Title	Date
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