



## New Club Sport Checklist

- Check our list of current clubs to make sure the club you want to start does not currently exist.
- Find at least 10 other current Mason students who are interested in being a member of the club – we need you to prove there is interest!
- Review the Club Sports Manual – you’ll want to understand the structure and requirements of being a Club Sport.
- Develop and put down in writing a plan of action for your club:
  - What do you plan to do as a club?
  - Where/how often will you practice?
  - Will you be part of a league?
  - Who will you compete against?
  - What equipment/apparel do you need?
  - Does your club need a coach?
  - How will you fund the club’s activities?
- Develop a draft constitution for your club.
- Submit the Club Sports Affiliation Request form on Mason360.
- After your application is reviewed by Competitive Sports Professional Staff, schedule a time to meet with the Executive Council for Club Sports ([gmueccs@gmail.com](mailto:gmueccs@gmail.com)) to present your plan of action and constitution. ECCS will hear your proposal, ask questions, and provide a recommendation to approve or reject your affiliation request.
- Final approval will come from Mason Recreation leadership. If all areas approve, your club will join the program in the upcoming school year.